

Friends of the Library Byron Shire

Minutes of the 2017 Annual General Meeting

Heritage House Bangalow 18 October 2017, 10.00am

1. Welcome by President: Beryl welcomed attendees, particularly new members

2. Present and apologies, proxies:

Present: Janene Jarvis, Beryl Main, Geoff Meers, Mary Nelson, Richard Hodgson, Samantha McGrath. Judy Lynch, Anna Middleton, Caroline Adams, Anne Gilmore, Margot Wright, Coral Wheatley, Lesley Jenkins, Catherine Short, Sue Ash; Fred Schack, Michele Hogan, Bob Levett, Jo Carmody Manager Richmond Tweed Regional Library

Apologies: Barbara Barrett, Lee Rogers, Pam Hughes, Bette Beresford, Gwen Falson, Trish Bleakley, Margaret Borden, Brenda Anderson, Wendy levett

Proxies: Nil

3. Minutes AGM 2016

- Moved Beryl: that they are a true record of the meeting, seconded by Margo

4. Business arising from the minutes: Nil

5. Presidents annual report: attached

6. Treasurers 2016/17 financial statement

- Working account balance: 1 July 2016 \$13,903, balance 30 June 2017 \$4,049
- Cash reserve account: balance: 1 July 2016 \$11,030, balance 30 June 2017 \$14,114
- Term deposit: balance: 1 July 2016 \$32,148, balance 30 June 2017 \$18,152
- Petty cash: balance: 1 July 2016 \$135, balance 30 June 2017 \$200

7. Election of Office Bearers: all positions were declared vacant and nominations were sought.

- President: Beryl Main accepted the nomination for president by Janene Jarvis and seconded by Mary Nelson. Beryl Main was elected unopposed for the year 2017/18.
- Vice President: Janene Jarvis accepted the nomination for vice president by Samantha McGrath and seconded by Richard Hodgson. Janene Jarvis was elected unopposed for the year 2017/18.
- Treasurer: Richard Hodgson accepted the nomination for treasurer by Janene Jarvis and seconded by Samantha McGrath. Richard Hodgson was elected unopposed for the year 2017/18.
- Secretary: Geoff Meers accepted the nomination for secretary by Di Campbell and seconded by Richard Hobson, Geoff Meers was elected unopposed for the year 2017/18.
- Assistant Secretary: Anne Gilmore accepted the nomination for assistant secretary by Mary Nelson and seconded by Samantha McGrath, Margot Wright was elected unopposed for the year 2017/18
- Membership Officer: Trish Bleakley accepted the nomination for membership secretary by Beryl Main and seconded by Margot Wright, Trish Bleakley was elected unopposed for the year 2017/18.

- Publicity Co-ordinator: Margot Wright accepted the nomination for events co-ordinator by Beryl Main and seconded by Janene Jarvis. Margot Wright was elected unopposed for the year 2017/18.
- Web Co-ordinator: Samantha McGrath accepted the nomination for web co-ordinator by Beryl Main and seconded by Carolyn Adams, Samantha McGrath was elected unopposed for the year 2017/18.

8. General business

- The Committee met and defined draft office bearer roles. All members invited to provide feedback.
- Discussed the need to update the FOL Constitution: **DECISION:** Committee to meet to consider and update where necessary the FOL Constitution. Moved Beryl, seconded Richard. Accepted.

9. Guest speaker: Jo Carmody Manger Richmond Tweed Regional Library

- Jo covered a range of topics of interest to the group, including:
 - Her role
 - The history of RTRL
 - The Deed of Agreement shortly to be finalized
 - The introduction of RFID technology to RTRL
 - Acknowledgement of the valuable role FOL plays for Byron Shire libraries

Meeting closed 10.50am

Presidents annual report 2017

One of the pleasures of writing the President's report for the AGM is that it forces one to take stock and look back on our year of activities and achievements. At which point one thinks "Did Friends of Libraries Byron Shire really do all that?" I feel especially privileged to work with a team of extraordinarily enthusiastic committee members who work so diligently and collaboratively to support one another and to achieve such excellent outcomes. Their tireless energy never ceases to amaze me. Of course, it is also many of you, the members, who do all of the work behind the scenes that is resulting in an increasing level of activity by FOL. I continue to be impressed by how willing very busy people put up their hands to take on additional tasks. I also express my thanks to the Brenda Anderson, our area librarian, and all the staff of our three Shire libraries who support Friends of Libraries with their events, especially during the Book Fair when they became a proxy book depository.

The 2016/2017 year has been a year of growth for Friends of Libraries Byron as we work towards our objectives of raising funds to help make our Shire libraries the best possible places they can be for the residents of our community and for the many people who visit Byron Shire. Recognition of our presence in the community grows accordingly.

The Book Fair and raffle raised approximately \$14,000 including some 'after sales' representing many hours of volunteering, and was our biggest fundraiser to date. The Byron Surf Club and an enthusiastic team supported us with the setting up and taking down of Book Fair, reducing our work load. This was the perfect example of 'community working for community'. The Surf club continues to be our preferred venue and we hope that it can remain so.

Hosting author events provided special experiences for FOL members and the community that supports us. Our collaboration with the Byron Writers Festival gave us an opportunity to have another event at the Bangalow Moller Pavilion for about 150 people. This is now our third consecutive year and has been planted in the minds of the community as a regular event in conjunction with the Writers Festival. The Bangalow CWA freely catered for this event. We hosted a total of 5 author events during the year. FOL has supported the library programs where possible, including the home delivery service, and the Writers Festival programs.

Our membership currently stands at 60. The committee is always dependent on members to assist with our events and fundraisers. I ask all members to consider giving generously of their time when called upon. Your support is vital to the efficiencies of our projects.

In August, we farewelled Hester Maughan, who died peacefully at a remarkable age of 95. Hester was a life-long member of Friends of Libraries, a founding member and treasurer.

The 2016/2017 year has been another year of great achievement as we pursue our objectives of raising funds to enhance existing library services, supporting and assisting in the promotion and development of library services and strengthening the role of the libraries as a community hub. Finally, I thank the Arakwal community for allowing us to use their room at the Byron library for our meetings. It is always appreciated that we can share in this way.

Beryl Main, President