

Friends of the Library Byron Shire
Minutes of an Ordinary Meeting
Arakwal Room Byron Library 15 February 2017

1. Attendance: Janene Jarvis, Beryl Main, Geoff Meers, Bob Levett, Margaret Wills, Bette Beresford, Mary Nelson, Richard Hodgson, Carolyn Adams, Val Audren, Brenda Anderson.

Apologies: Barbara Barrett, Margot Wright, Samantha McGrath, Lee Rogers, Gwen Poulson, Wendy Levett

2. Librarian's Report: Brenda covered a range of issues:

- The libraries were busy over the holiday period with many activities
- The large print and talking books funded by FOL in 2016 are arriving steadily with remaining funds to be expended before June.
- The Brunswick Library external and internal signage has been completed. Brenda asked that the remaining raffle proceeds earmarked for Brunswick library be released so that additional items can be ordered (see under Treasurers report).
- It is Library Lovers Week and RTRL launched a new mobile app. Jane-ne attended Byron Bay's launch and cut the cake on behalf of FOL. Bette Beresford represented us at Brunswick Heads Library.
- The meeting viewed a video about the app and a number present downloaded the new app.
- Council has installed an electric vehicle charging point in the Library car park at Byron Bay, to be opened this weekend.

3 Minutes from December Meeting:

- Moved Beryl: that they are a true record of the meeting, seconded by Janene.

4. Business Arising from December Meeting:

- Noted the bench has been delivered to Heritage House and a plaque is being organised

5. Presidents Report 15 February 2016: See attached

6 Correspondence Incoming:

- Membership renewals
- Email from Byron Writers Festival re possible membership.
- Email from Brenda re attendance at launch of new app
- Invoice for Book Fair signs
- Quote for printing raffle tickets - \$271 for 5,000 unbound tickets.

- Emails re Wordpress upgrade.
- Moved Beryl: That we purchase 5000 raffle tickets, seconded Margaret. Unanimous.

Correspondence Outgoing: Nil.

8 Treasurers Report:

- Balance from Financial report December 2016 \$37,369.52. Total income, \$172.40. Total expenditure, \$633. Accumulated balance as of 13 February 2016 \$36,908.92. Richard moved that the report be accepted, seconded Mary. Unanimous
- Brunswick Library additional funding from raffle funds: moved Richard that a cheque for \$2820, being balance of raffle proceeds, be presented to Brenda, seconded Bette. Unanimous
- Noted the term deposit matures 25 March, proposed reinvestment, for decision at next meeting.

9 Membership report: no report

10. General Business:

- Membership of BWF: discussed Institution membership offered for \$110. Moved Janene that we take a 12-month membership and review benefits before rejoining, seconded Richard. Unanimous
- The membership includes receiving 5 copies of the member magazine. Moved Mary that we forward a copy of the magazine to each Shire library, seconded Bette. Unanimous
- Book Fair: noted need for volunteers for book sorting between now and June. And volunteers needed for 9-11 June
- Discussed marketing campaign, noting the need for an article requesting books and reminding of change from April to June. Need for ongoing requests for (good) books. Also need to include Tweed area in marketing.
- Progress with raffle prizes. Beryl reported good progress and more ideas were generated for action by Beryl and Mary
- Beryl provided a written update from Samantha: Samantha now able to update FOL Facebook, encourage all to "like" FOL page; new Premium plan from Wordpress installed and Samantha will start work soon on a revamp of our website.

Meeting closed 11.40am

PRESIDENT'S REPORT FEBRUARY 15, 2017.

Welcome back to what promises to be another enjoyable and productive year. I do hope that all members will step forward and assist the committee with the many events we undertake over the year to make the libraries of our Shire the greatest places they can be. We are lining up for another busy year with the Book Fair in June and our major raffle which will be drawn at the Book Fair. The Library Staff has also asked if we can assist with events held in the Byron Library during the Writers Festival. We are currently considering author events.

Janene and Beryl met with Samantha McGrath in January to discuss our webpage and consider expanding the capabilities of our Word Press site. Samantha searched possibilities other than Word Press. The outcome was that Word Press is the most useful and cost effective domain for our purposes. Margot offered to check with our graphic designer to have some amendments to the images. Samantha will now be responsible for the webpage and Facebook. Thank you Samantha.

Whilst there was no General Meeting in January, the committee did meet to get things on track for the Book Fair, review publicity for our Book Fair, review job descriptions, review raffle prizes and raffle tickets with our new logo. Barbara addressed the membership issues. New membership can be paid online or handed to the library staff in the FOL addressed envelope which is available in a stand at the front desk. Mullumbimby and Broken Head libraries also have this facility. Geoff Meers agreed to take on responsibilities for publicity with the offer of help from committee members when this gets too busy.

The new management at the Byron Bay Surf Club has advised me that everything is on record for us to hold our Book Fair there June 10 and 11. We will have access on Friday June 9 to set up the tables. The committee, with the help of some volunteers, has already been busy collecting books, sorting and boxing books, and repacking the storage shed.

We will be having many more book sorting days and always need help. If you can assist in anyway please contact either Janene 0407855022 janenejarvis@bigpond.com or Beryl 0449680665 berylmain@hotmail.com. If you have contacts for good quality second hand books, please contact us. When the raffle tickets are ready for distribution, I will be asking all members to take one book of tickets to sell. There will also be many opportunities to sell tickets at designated venues. There is already a great line-up of prizes. PLEASE BE READY TO HELP YOUR COMMITTEE. Thanks, Beryl.